

**TMF**  
GROUP

Registrar and  
■ shareholder services



experienced

## Registrar and ■ shareholder services

TMF provides share registration and added value services that enhance the interaction between shareholders and companies.

### **We alleviate the administrative burden**

We combine traditional shareholder services with a broad range of management and corporate secretarial outsourcing services to alleviate the administrative burden associated with managing share registers as well as add value to clients' businesses.

### **A large portfolio**

We manage shareholder registers for thousands of companies and their shareholders. With our global scope and expertise, we can ensure that the companies we manage meet all statutory requirements they have to comply with.

## A broad spectrum of services

The services we provide for companies and their shareholders include:

- maintenance of shareholders' and bond registers and dividend mandate records
- reconciliation with foreign registrars and transfer agents
- issuance of share certificates and redemption of shares
- issuance of dividend and interest payments
- calculation of issued share capital and bond loan amount
- voting collection agency services
- proxy solicitation

In addition, we provide all related corporate secretarial services, such as statutory filings with local authorities, organization of shareholders' meetings, liaison with investor relations departments, and dealing with shareholder correspondence and inquiries.

### A wide variety of transactions

Our experience involves a wide variety of transactions such as IPOs, e-listings, restructuring and bonds issuing.

### **/ CENTRAL COORDINATION**

To find out more about TMF's Registrar and shareholder services, please contact our office in Amsterdam on +31(0)20 575 71 24, or send an e-mail to [registrar.and.shareholder.services@tmf-group.com](mailto:registrar.and.shareholder.services@tmf-group.com). Our international team is readily available to answer any questions you may have.



